

## **EXECUTIVE SESSIONS**

The School Committee reserves the right to sit in executive sessions when such sessions are called by the chairperson and approved by 3/5 of the members present and voting. The law permits executive sessions for discussion pertaining to:

- individual students
- individual staff members
- collective negotiations with employee groups
- sale or acquisition of real property
- litigation brought by or against the district
- legal consultations, as defined by the law
- district security, and other matters where state/federal laws or regulations require a closed session.

The motion to go into executive session must state the nature of the business to be discussed and no other matters may be considered.

Executive sessions shall be closed to the public and the press. Minutes shall not be taken. That such a meeting will be, or was, held shall be recorded in the minutes of the preceding or subsequent regular meetings. Board members and any persons attending the sessions are duty-bound not to disclose any details of discussions at executive sessions.

The Superintendent or his designated representative shall attend all executive sessions. The Board may invite staff members or others to attend such sessions at its discretion.

State law stipulates that no official action may be taken at executive sessions. To take final action on any matter discussed, the Board shall convene or reconvene in open session.

**Adopted: Litchfield School Committee, August 18, 1999**

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**Adopted: Sabattus School Committee, September 1, 1999**

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**Adopted: Wales School Committee, June 22, 1999**